



THE ASSISTANT SECRETARY OF THE NAVY
(Research, Development and Acquisition)
WASHINGTON, D.C. 20350-1000

18 Jan 95

MEMORANDUM FOR COMMAND STANDARDS **IMPROVEMENT** EXECUTIVES

Subj : IMPLEMENTATION MEMO 95-1, SPECIFICATIONS AND STANDARDS
REFORM METRICS

Ref: (a) **OASD** memo of 4 Jan 95 on Specifications and Standards
Acquisition Reform Initiative - **Measuring Our Progress**

Encl: (1) Additional Standards Improvement Program Metric Data

Reference (a) identified the quarterly metric data required to be provided to **OASD**. Enclosure (1) identifies the additional data elements that are to be provided by the Command Standards Improvement Executives to support the reference (a) reporting requirements. The enclosure (1) metric data reporting requirement is in addition to that required by the DoN Standards Improvement Program Plan. The Quarterly reports for the enclosure (1) data and the metrics required by the DoN Standards Improvement Program Plan are to be provided to the SIE before the **following** dates each year, **20 January, 20 April, 20 July, and 20 October**. The reporting period covers the preceding calendar quarter.

Please provide as much data as is available to Cdr Bob Petroka by COB 25 January for the first report to **OASD** covering the activities from 1 October 94 - 31 December 94.

Daniel **E.** Porter
Standards Improvement Executive

NAVAIR (R. Goodson)
NAVFAC (H. Zimmerman)
MARCOR (G. **Georgeadis**)
NAVSEA (A. **Crout**)
NAVSUP (L. **Burdick**)
SPAWAR (D. **Rilling**)

ADDITIONAL STANDARDS IMPROVEMENT PROGRAM METRIC DATA

DOCUMENT REVIEW ACTIVITY

1. Number of **DIDs** for which you are preparer
2. Number reviewed this reporting period
3. Total number reviewed (Year to date)

DOCUMENT REVIEW RESULTS (DOCUMENT NUMBERS AND TITLES OF COMPLETED ACTIONS THIS REPORTING PERIOD)

1. Military Standards (**MIL-STDS**) canceled
2. **MIL-STDS** inactivated for new design
3. **MIL-STDS** replaced by a non-Government standard
4. **MIL-STDS** converted to Interface Standards
5. **MIL-STDS** converted to Test Method Standards
6. **MIL-STDS** converted to Manufacturing Process Standards
7. **MIL-STDS** converted to Standard Practices
8. **MIL-STDS** converted to Handbooks
9. **MIL-STDS** converted to Guides
10. **MIL-STDS** converted to Data Specifications
11. Military Specifications (**MIL-SPECS**) canceled
12. **MIL-SPECS** inactivated for new design
13. **MIL-SPECS** replaced by a non-Government standard
14. **MIL-SPECS** converted to a Performance Specification
15. **MIL-SPECS** converted to a Commercial Item Description
16. **MIL-SPECS** retained as Detail Specifications
17. Data Item Descriptions (**DIDs**) canceled

STATISTICS

1. Number of non-Government **standards** adopted
2. Number of non-Government standard projects initiated
3. Number of Commercial Item Descriptions approved
4. Number of Performance Specifications approved
5. Number of Military Standards approved in each of the following categories: Interface, Test Method, Manufacturing Process, Standard Practice

CHANGING THE CULTURE

1. Number of Roadshows held/Number of attendees at each
2. Number of Performance Specification classes taught/Number of attendees at each

SOLICITATION/CONTRACT IMPROVEMENT

1. Listing of **MIL-SPECS** and **MIL-STDS** identified as 'Critical for Acquisition'. (List **all** documents identified, regardless of Preparing Activity, during the previous quarter which were not previously listed.)
2. Listing of **MIL-SPECS** and **MIL-STDS** identified as 'Critical for Acquisition' that are planned to be "**fixed**". Include planned action and schedule. (List should include documents which you prepare, identified as critical by any source.)
3. Listing of **MIL-SPECS** and **MIL-STDS** identified as 'Critical for Acquisition' that have been 'fixed' during the reporting period.
4. Listing of **MIL-SPECS** and **MIL-STDS** waived.

Encl (1)